



FREQUENTLY ASKED QUESTIONS—JOB SEEKERS

What is Prime Time, Inc.?

Since 1991, Prime Time has developed and implemented programs that support family learning and engagement as well as teacher professional development. We have operated Head Start programs since 2016 and added Early Head Start to our operations in 2021. Prime Time currently provides Early Head Start and Head Start services in Iberia and Lafayette Parishes where we serve 635 students and their families.

Why is Prime Time providing Early Head Start / Head Start services in my community now?

After a competitive process, the U.S. Department of Health and Human Services selected Prime Time, Inc. to be the Early Head Start and Head Start operator for DeSoto, Natchitoches, and Red River parishes. With this award, Prime Time will serve 191 children, from six weeks to five years old beginning December 1, 2025.

When will the Prime Time Early Head Start / Head Start program begin in my community?

We are currently engaged in a start-up period. During this time, we are working with the current provider and our partners to transition program operations and put all of the components in place. This includes licensing centers, hiring and training staff, transferring student data, and setting up data and technology systems. Once this transition period is complete, Prime Time, Inc. will assume operation of the DeSoto, Natchitoches, and Red River parishes Early Head Start and Head Start program in December 2025.

Will the government shutdown (initiated on 10/1/2025) impact Prime Time in my community?

Prime Time is currently engaged in a start-up period. During this time, we are working with the current Head Start provider and our partners to transition program operations and assume management of the DeSoto, Natchitoches, and Red River parishes Early Head Start and Head Start program in December 2025. Should the shutdown continue into late November, updates will be available at <https://primetimefamily.org/northcenla/> and through public announcements.

Where will the Prime Time Early Head Start / Head Start centers be located?

To ensure that services are not disrupted, Prime Time will provide services from the existing centers through the end of the 2025-26 school year.

How many children will Prime Time serve?

The Office of Head Start has approved Early Head Start and Head Start service for 191 eligible children and their families throughout DeSoto, Natchitoches, and Red River parishes.

What employment opportunities are available?

Prime Time seeks to employ professionals and community members in the following areas: executive leadership, data analysis and reporting, teaching and classroom support, clerical and administrative support, educational coaching, family services, health and nutrition services, food services, and building services. Job descriptions for all opportunities will be available online at www.primetimefamily.org. Details on an upcoming job fair will be shared soon.

When is the job fair and what will happen there?

Prime Time plans to host a job fair for all interested applicants on October 18, 2025. The time and location of the job fair will be available soon. Please continue to visit our website for updates.

During the job fair, candidates will have the opportunity to engage with Prime Time staff, learn more about our organization, apply to and potentially interview for open positions. Please bring any copies of your transcripts, diploma(s), and CPR certificate. Please continue to visit our website for updates.

PRIME TIME

What benefits and compensation packages are offered?

All open positions are posted on our website by location at <https://primetimefamily.org/employment/> with a description of the role and the salary range. Salaries are determined by education and years of experience. Additionally, Prime Time provides payroll all 12 months of the year.

Prime Time offers a comprehensive benefits package that includes medical, dental, vision, long term disability, short term disability, voluntary life insurance, 401k with a vesting match, PTO, paid holidays and breaks, as well as paid professional development opportunities.

What is the timeline for hiring and training?

The first day of employment for most staff will be December 1, 2025. We will host in-service training and review Prime Time policies and procedures.

Are employees of the previous Early Head Start and Head Start provider allowed to apply for employment with Prime Time?

Yes. An Equal Opportunity Employer, Prime Time welcomes employment applications from all qualified professionals and community members.

Will employees of the previous Early Head Start and Head Start provider be given preference over other applicants?

Yes. Prime Time welcomes employment applications from all qualified professionals and community members, and to ensure continuity, we will give current employees priority in the application process. However, every perspective applicant must go through our application process.

How do I apply for employment?

Posted positions will be available online at www.primetimefamily.org.

Should I send in my résumé using the contact information found on this website?

We recommend reviewing the available opportunities, identifying those you are most interested in, and following the directions within the job description to apply.

What kind of skills, education, and knowledge will I need to be considered for employment?

The requirements for each position are different. Please review the job descriptions that are most relevant to your background and interests for specific requirements.

A Message from Prime Time, Inc.

We are privileged and humbled to have been chosen to provide these critical services to the families of DeSoto, Natchitoches, and Red River parishes. We understand that current employees, families and community members have important questions. Please know that our team is ready to engage with you. Parents, job seekers and all impacted community members are invited to stay in touch with us via our website, email, and phone. You may also sign up to receive email updates from Prime Time, Inc by completing our [form](#).

Please feel free to call (318) 719-3605 with additional questions.

Please feel free to email: ptihr@primetimefamily.org