

FREQUENTLY ASKED QUESTIONS—JOB SEEKERS

A Message from PRIME TIME, Inc.:

We feel privileged and humbled to have been chosen to provide these critical services to the families of Lafayette and Iberia Parishes. We understand that families and community members have important questions. Please know that our team is working hard to begin the program as quickly as possible. Parents and all impacted community members are invited to stay in touch with us via our website, email, and phone. You may also sign up to receive email updates from PRIME TIME, Inc by completing our [web form](#).

What is PRIME TIME, Inc.?

Since 1991, PRIME TIME has developed and implemented programs that support family learning and bonding as well as teacher professional development. Since 2016, we have operated the Head Start program in Ouachita Parish where we serve 505 students and their families.

Why is PRIME TIME, Inc. providing Head Start services now?

After an eight-month competitive process, the US Department of Health and Human Services has selected PRIME TIME, Inc. to be the Early Head Start and Head Start operator for Lafayette and Iberia parishes. With this award, PRIME TIME, Inc. will serve 747 children, from six weeks to five years old, through a diverse set of free, humanities-focused program options.

When will the PRIME TIME Head Start program begin?

We are currently engaged in a transition period. During this period, we are working with the current provider and our partners to put all program components in place. This includes establishing and licensing centers, hiring and training staff, and setting up data and technology systems. Once this transition period is complete, PRIME TIME, Inc. will assume operation of the Lafayette/Iberia Early Head Start and Head Start program in January 2021.

Where will the PRIME TIME Head Start centers be located?

As we work to identify centers, the areas of Lafayette and Iberia parishes with the highest need are our priority. Safe and hygienic facilities in which our students and families can thrive are a top priority for PRIME TIME, Inc. During the transition period, we will be working to license centers that can meet health and safety standards and serve as optimal learning environments.

How many children will PRIME TIME Head Start serve?

The Office of Head Start has approved Early Head Start and Head Start service for 747 eligible children and their families in throughout Lafayette and Iberia Parishes.

What employment opportunities are available?

PRIME TIME Head Start seeks to employ professionals and community members in the following areas: executive leadership, data analysis and reporting, teaching and classroom support, clerical and administrative support, educational coaching, family services, health and nutrition services, food services, and building services. Job descriptions for all opportunities will be available online at www.primetimefamily.org.

Are employees of the previous Early Head Start and Head Start provider allowed to apply for employment with PRIME TIME Head Start?

An Equal Opportunity Employer, PRIME TIME welcomes employment applications from all qualified professionals and community members.

Will employees of the previous Early Head Start and Head Start provider be given preference over other applicants?

PRIME TIME welcomes employment applications from all qualified professionals and community members. As a new Head Start provider and an Equal Opportunity Employer, PRIME TIME cannot prioritize previous Head Start employees.

How do I apply for employment?

Posted positions will be available online at www.primetimefamily.org.

Should I send in my résumé using the contact information found on this website?

We recommend reviewing the available opportunities, identifying those you are most interested in, and following the directions within the job description to apply.

What kind of skills, education, and knowledge will I need to be considered for employment?

The requirements for each position are different. Please review the job descriptions that are most relevant to your background and interests for specific requirements.

Please feel free to call (337) 399-0110 with additional questions.